



IFSC Production Team Requirements

The following list describes the requirements that need to be met from the Event Organiser, for the IFSC Production Team.

Glossary:

Resp.: Responsible person(s) (IFSC / EO / IPT)

EO: Event Organiser
EOH: Event Organiser Handbook
IPT: IFSC Production Team
JP: Jury President
TD: Technical Delegate
CRS: Chief Route Setter

b.e.: Before Event / a.e.: After Event

12.1. For all events

Item	Resp.	Scope of Service	Timeline
FOP layout	EO	FOP layout is specified in the EOH. Event Organiser is required to make the layout available to the IFSC.	90 days b.e.
Connection availability	EO	Test connectivity prior to the event on Speedtest.com and screenshot submitted as proof to IFSC and IPT.	1 Day b.e. + 24 hrs a.e.
Speed Connection	EO	Connection speed: Minimum 15 mb/s upload to provide a HD stream on YouTube and a SD stream via another platform. Preferred 20 mb/s to guarantee a quality stream. The connection needs to be stable and for web streaming exclusive use (not shared) to provide the required level of service. The connection needs to be available at 9am on set up day and for 24 hours after the event finishes. If the internet line at the venue is disconnected after the event, an alternative need to be provided in a building close to the event venue or in the event hotel, in order for the production team to complete uploading news cut highlights for the media (web and TV).	1 day b.e. until 24 hours a.e
Connection Back Up	EO	Minimum 15 mb/s connection available at hotel or sheltered area in the venue in case of bad weather.	during event
Desk placement	EO	Restricted access zone; max 20m from the judges' position; visibility over FOP. In case of outdoor events, a warm and dry sheltered area should be provided to IPT in order to protect its equipment from the weather elements (e.g. rain) and to allow the crew to be warm while editing and uploading files.	during event
Commentator desk	EO	A commentator desk should be provided by the EO, with clear visibility on the FOP. The desk include space for two people and two chairs.	during event

Item	Resp.	Scope of Service	Timeline
Platforms - Boulder	EO	4 platforms (2 in the middle and one on each side) 1.5 sqm; 0.5 meters above stage level or 1 m above ground to be available at start of set up day.	during event
Platforms - Lead	EO	4 platforms (2 in the middle and one on each side)	during event
Camera placement - Boulder	EO	To be set at Preliminary Coordination Meeting; view over all FOP, use of Platforms; judges instructed on not being in cameras' way. Priority over other Media. Camera above the wall if safe access available; camera mounted on wall where available.	during event
Camera placement - Speed	EO	To be set at Preliminary Coordination Meeting; view over all FOP; judges instructed on not being in cameras' way. Priority over other Media. Camera running along the wall. Central platform has to be in front of the speed wall with enough space for 3 cameras	during event
Camera placement - Lead	EO	To be set at Preliminary Coordination Meeting; view over all FOP, use of Platforms; judges instructed on not being in cameras' way. Priority over other Media. Camera above the wall; camera mounted on wall.	during event
Camera operators	IPT	Support to find qualified professional cameramen may be requested from the EO.	b.e.
DJ booth / commentator	EO	Limit bass level; booth and / or speakers placed not close to cameras or IPT desk. DJ/Booth commentator: Sound check to be performed with IPT for webcast on set up day.	during event
Commentary / music	EO	Make available an MC feed clean from Public Announcements (i.e: no music in the feed).	Daily
Storage room	EO	Storage room at venue to be locked and covered by EO insurance, covering IPT equipment. In case of damages of filming materials costs should be borne by EO. Secured location for IPT truck shall be ensured from arrival to departure of the IFSC crew. If the IPT is not secured. Truck location and secured storage to be agreed by IPT in advance of IPT crew travelling to event. Protection from bad weather for IPT equipment.	during event
Airport	EO	The EO provides transportation from and to the airport included webcasting crew and equipment.	during event

Item	Resp.	Scope of Service	Timeline
Power supply	EO	Power supply for the van; power supply for cameras (220V).	during event
Power supply backup	EO	Backup for power failures at overseas events to be provided by EO: UPS with at least 900 watt of power is requested. for events in Europe to be provided by IPT.	during event

12.2. Specific items for European Event

Item	Resp.	Scope of Service	Timeline
Van (IPT) Placement	EO	20-40m meters from Field of Play.	30 days b.e.
Van Security	EO	Event Organiser is to provide a safe and secured place of parking for the Outside Broadcasting van from the time of arrival to the time of departure (generally 24hrs before and after competition has concluded).	7 days b.e.

12.3. Specific items for NON-European Event

Item	Resp.	Scope of Service	Timeline
Equipment	EO	Provision of tripods (as well as cables already documented) to be provided by the EO.	1 Day b.e.
Equipment	EO	A desk and 3 chairs, with 220v power for equipment (with backup power supply), located a maximum of 20m away with visibility over the Field of Play. The desk and camera positions should be away from speakers.	1 Day b.e
Equipment	EO	A reasonable Mid-range Uninterruptible Power Supply (UPS) must be provided in order to provide power to the IPT desk if the power is lost. Details can be provided by IPT.	1 Day b.e



Item	Resp.	Scope of Service	Timeline
Equipment	EO	Backup in case of power failures at overseas events to be provided by EO.	1 Day b.e
Cables	EO	Overseas events to provide Fiber cable SMTPE 311 + HD-SDI on cable wheel (drum) + XLR cables, length depends on the venue layout. Material required by the webcasting crew will be requested two months prior to the event in the 'Info and Needs Document'	60 days b.e. IPT coordinates with EO
Cables Pass	EO	EO to provide at least 30 meter of cable pass in order to facilitate the good installation of the cable and also the security of people on the venue.	60 days b.e. IPT coordinates with EO